

# JO ANN D. ARABACA

Cashier/Waitress/Play Area Attendant

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Rumailah, Ajman, United Arab Emirates



## CAREER OBJECTIVE:

To attain a promising career profession, further enhance my work experience as waitress and cashier in a food service industry. Recently finished job as Cashier/ Kids Play Area Attendant in an outdoor theme park. Extremely efficient, reliable and dependable. Constant positive interaction with customers and knowledge of time management and multitasking.

## WORK EXPERIENCE:

### CASHIER/ PLAY AREA ATTENDANT

#### FUNTASTICO FZE,

10/2020 - 10/2023

Al Zorah, Ajman

Outdoor amusement theme park

- Main responsible for daily opening and closing operations.
- Main responsible for cash and card payments and ticket sales.
- Ensuring all machines in the shop were all working properly and report if there is any malfunctions.
- Ensure all tickets are available and stocks are updated.
- Responsible for stocks ordering and purchasing.
- Monitoring all food items are properly stored and expiration dates are strictly being monitored.
- Strictly following FIFO rule.
- Maintaining professional attitude towards all team members and in performance of all duties
- Assists other sections whenever they need assistance .

### CASHIER/ WAITRESS

#### Al Roof Restaurant and Café

03/2017 - 03/2020

Ajman, United Arab Emirates

Middle Eastern restaurant and café serving mainly Syrian and middle eastern cuisines.

- Undertakes the dual role of waitress and cashiering tasks.
- Interacting with customers and accepting payments from them for products and services provided.
- Offering information on dishes in order to ensure maximum good customer satisfaction.
- Greet customers, giving menus, taking orders, served and prepared food to customers.
- Assist host and take over guests and guide them to their table.
- Attend and respond to the customer promptly and professionally.
- Maintain cleanliness of the dining area on a regular basis.
- Responsible of the cleanliness of the assigned area to be clean, safe and sanitized.
- Responsible for all POS cash and card payment transactions, credits and discounts if have any.

### CASHIER/ WAITRESS

#### Farhat Al Masry Restraurent

05/2015 - 10/2016

Deira, Dubai, UAE

- Dual role job as cashier and waitress.

### CASHIER/ WAITRESS

#### Hatam Restaurant- Al Khaja Hospitality

06/2012 - 12/2014

Deira City Center, Deira, Dubai, UAE

Classic Persian restaurant.

- Performed duties and responsibilities as waitress and cashier at the same time.

### Sales Staff/ Cashier

#### PENSHOPPE-Golden ABC Inc.

12/2005 - 12/2007

Las Pinas City, Manila, Philippines

One of the leading fashion retail industry and lifestyle brand in the Philippines

- Demonstrates, explains,selects and suggests options suitable for customers needs.
- Assists customers, answers queries and knowledge about the product.
- Receives, checks, and process payments.
- Presenting sales reports, inventories, orders and receives stock and deliveries.

## SKILLS:

Cashier · Stock taking · Inventory · POS operation

## CORE COMPETENCIES:

Strong inter-personal skills. Interact with customers effeciently and attentively. Perform assigned duties with minimum supervision. Multi-tasker with positive output. Responsible and dedicated. Constant practice of good customer service practice.

## EDUCATION:

### High School Education

Ajuy Polytechnic College, Ajuy, Iloilo, Philippines

06/1994 - 03/1999

### College Education

#### Applied Computer Science

Imus Computer College, Imus, Cavite, Philippines

06/1999 - 04/2022