



ANUSREE P C

MBA - HR

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Manama, Bahrain

SKILL

Attention to Detail

Leadership skill

Time management

Adaptability

Continuous Learning

Ethical Decision Making

Communication Skill

Teamwork and Collaboration

MS Office- Excel, PPT, Word

CERTIFICATES

Digital Supply Chain Management
| NIT Calicut

Toyota Production System| IIT
Roorkee.

LANGUAGES

English

Hindi

Malayalam

Tamil

PERSONAL DETAILS

Marital Status: Married

Visa Status: Residence visa

Passport No: X8997447

Enthusiastic and results-driven MBA graduate with a specialization in Human Resources, seeking to leverage academic training and internship experiences to contribute effectively to a dynamic HR team. Eager to apply strategic HR methodologies to enhance employee engagement, talent acquisition, and workforce development. Possess a strong foundation in HR principles, coupled with excellent communication and interpersonal skills. Dedicated to fostering a positive workplace culture that aligns with organizational goals. Ready to embark on a challenging HR role to contribute to organizational success and personal growth.

PROFESSIONAL EXPERIENCE

Malabar Group | HR Intern | 1 Month

Scheduled interviews, reviewed resumes, and posted job positions to aid in recruitment. Conducted interviews with job candidates to learn more about their background in employment, education, and abilities. Completed employment termination documentation and conducted departure interviews.

Aster Medicity |HR Intern|07/2022-08/2022

Organized and stored employment forms and information. Prepared or maintained employment records using human resources management system software.

EDUCATION

MASTER OF BUSINESS ADMINISTRATION| APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY| 2021-2023

BACHELOR OF TECHNOLOGY- ELECTRONICS & COMMUNICATION ENGINEERING| APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY |2016-2020

PROJECT

EARLY FLOOD WARNING SYSTEM

A system that can interact with the government and disaster management can be put into place in a variety of buildings. group educating them on the water level in specific localities. This facilitates their evacuation procedure and gives them a clear understanding of the state of that particular location.

QUALITY OF WORK LIFE OF EMPLOYEES AT MALABAR HEADQUARTERS

The project was based on QWL of employees at Malabar Headquarters, Kozhikode.

DECLARATION

I hereby declare that all the above-mentioned information is true and correct to the best of my knowledge and belief

Place: Manama

Signature:

Date:02 -12-2023