

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rey_bautista88@yahoo.com

Mobile Phone No. ++974 66777568

NAME : **REYNALDO LINAG BAUTISTA**



DATE OF BIRTH : MARCH 16, 1963

NATIONALITY : FILIPINO

ADDRESS : Blk 8, Lot 6, Tierra Del Oro Subdivision,
Sta Rita, Batangas City, Philippines

EDUCATION : **BACHELOR OF SCIENCE IN CIVIL ENGINEERING**

DIRECT MOBILE NO. : +974 66777568

CIVIL STATUS : Married (No. of Children: 1)

CURRENT LOCATION: Batangas City

- More than thirty-four (34) years of professional work experience in different countries like Saudi Arabia, Qatar, Brunei, Singapore, and the Philippines.
- Broad knowledge and expertise in **Quantity Surveying and Office Engineering** which, includes projects coordination & management, work preparation, planning & scheduling, reporting, cost controlling, projects submittals, contracts, & correspondences writing. With outstanding interpersonal traits, maturity, grasps for good judgment and high ethical standard and able to work well independently or with culturally diverse team.
- Belong to the “top ten” of the Class, studied and graduated from two (2) Government Scholarship Grants, maintaining the required average academic scholastic grade.
 - ✓ Philippine Veteran Affairs Office Scholar. (1980 – 1982).
 - ✓ Study Now Pay Later Plan Scholar. (1982-1985).

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rey_bautista88@yahoo.com

Mobile Phone No. ++974 6677568

- Computer literate. Excel, MS Word, Primavera Project Planner & AutoCAD. With background in DANAOS.

Important Seminar/Training/Course Completed

May 1998	Basic Rescue Training Course Singapore Civil Defence Republic of Singapore
June 1994	Construction Cost Estimating and Analysis National Engineering Center University of the Philippines Diliman, Quezon City
January 1993	Safety Awareness for Everyone Brunei (Shell) LNG Sdn Bhd Lumut 7380, Seria, Negara Brunei Darussalam
January 1991	Lotus 123, Dbase2, AutoCAD, COBOL, Basic Micro Data Pro Computer School Cartimar Building, Taft Avenue Metro Manila, Philippines

Work Experiences

DATE:	POSITION:	COMPANY:
22/07/14 – 01/07/22	Estimation Head	East Delta Saudi Co. Ltd. Al Jil Al Jadid, As Salamah District, Jeddah Saudi Arabia

Job Description:

Manage and oversee Estimation Department and contributes with company healthy standing in the construction business by winning valuable projects despite the current unstable situation that many companies are suffering in KSA.

Receive and process construction tenders and responsible for maintaining good, healthy, professional client relationships, and providing leadership for continuously improving the process for estimating.

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rey_bautista88@yahoo.com

Mobile Phone No. ++974 66777568

Analyses the estimates and identifies the anomalies and makes sure that their accuracies are verified, oversees the estimating functions and activities related to the working of the estimation department.

Confers with the engineers, architects, subcontractors, contractors, vendors, etc., on the adjustments or changes that need to be made in the cost estimates and helps in determining the feasibility of the project.

Thoroughly researches the previous data related to subcontracts and purchase orders, etc., compiles the relevant reports, and helps in the development of guidelines for future estimates.

Determines the scope of work and contents of the project estimate by preparing a list of bid quantities and items.

Responsible for calculating the statistical data, prices of various materials, labor cost, equipment, etc.

Make sure that tender submission is always in accordance with the Instruction to Tenderers and strictly following the requirements.

DATE:	POSITION:	COMPANY:
02/12/13 –10/07/14	Project Control Specialist	Parsons Brinckerhoff Philippines Inc. 19 th & 22 nd Flr. OMM- CITRA Bldg., 39 San Miguel Avenue, Ortigas Center, Pasig City, Metro Manila

Job Description:

Monitor actual progress of the project activities compared to Contractors programme, and provide a weekly status update summary report, with particular focus on project milestones and the critical path of the project (and tasks that are close to critical).

Perform a detailed review of each programme update that is issued by the Contractor, and provide a review report to highlight changes made, with focus on milestones and critical (or near critical) activities.

Provide inputs and support for the part time team that will monitor the project activities and support tracking and close out of issues raised by monitoring team.

Perform schedule analysis and scenario or option examination when changes to the programme are needed to mitigate a delay project issue, or accommodate a perceived improvement or opportunity to improve the programme.

Monitor project payment milestones, including reviewing Contractors payment claims, and validating if claimed milestones have been completed per the requirements of the contract.

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rey_bautista88@yahoo.com

Mobile Phone No. ++974 66777568

Monitor the Contractors actual manpower, equipment and material delivery with respect to the Contractors plans, to ascertain consistency of the Contractors activities with the overall project milestones and completion schedule.

Participate in coordination meetings, technical discussions and problem solving discussions as necessary (in particular where programme issues are involved) to facilitate smooth and satisfactory progress of the work.

Perform other task from time to time to support the project.

DATE:	POSITION:	COMPANY:
12/06/10 – 09/10/13	Senior Quantity Surveyor	Terna Qatar, LLC P.O. Box 47310, Doha Qatar

Job Description:

Involve in the construction of The Commercial Development at Al Nasser Al Merqab located at Doha, Qatar. The project is a commercial center with a contract cost of QR 647.10M, building area of 41,850m² and volume of 145,000m³ of reinforced concrete consisting of two (2) basements and six (6) floors including ground floor.

As a team leader my work involves the preparation of monthly interim payments for the project and ensures its timely submission. I do on hand coordination with the project monitoring team and ensure that the daily productions has been recorded and documented. I am also responsible for the calculations and cost analysis of value engineering and variation orders in accordance with The General Conditions of Contract (FIDIC, first edition 1999) and several Issued for Construction Drawings against the Contract Drawings.

During my first four (4) months with the company, I was involved and worked hand in hand with the Contracts Manager in the preparation of justifications for an overdue variation orders, billings and claims which is disputed by the Client's Consultant. The project is Doha Expressway – D Ring Road Interchange with a contract value of QR 264M.

DATE:	POSITION:	COMPANY:
07/1999 – 05/2010	Planning & Office Engineer Quantity Surveyor	Swayeh Company Ltd. P.O. Box 31829, Jeddah 21418 K.S.A.

Job Description:

I was in charge in all aspects of projects coordination such as planning & scheduling, shop drawings & material submittals, monthly reports, monthly billings & claims, variation orders

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rev_bautista88@yahoo.com

Mobile Phone No. ++974 6677568

and provide technical support to project sites which, consists of multi-story residential & commercial buildings, banks, malls, restaurants and maintenance & civil works at Saudi Aramco (Luberef).

I studied and prepared quantity and cost estimates of projects bidding and won valuable projects for the company.

I directly involved in making proposals to the Client in the absence of technical specifications and details of any part of the project.

I led and directed AutoCAD draftsmen in the preparation of shop drawings and check prior to submittal to the Consultant or Client.

I coordinated with Site Managers, Site Engineers, Site-in-Charge and Foremen in all project related issues, such as materials, drawings, specifications and progress of the works.

I coordinated with the suppliers and sub-contractors for quotation request and prepared approval recommendation to the management.

I assumed the position of Projects Manager during his absence. Because of multi-discipline tasks I am doing, the company is saving a lot of money for remunerations they are supposed to pay for additional employees.

DATE:	POSITION:	COMPANY:
09/97 – 05/99	Office Engineer / Quantity Surveyor	Hyundai Engineering & Construction Co. Ltd P.O. Box 132, Singapore

Job Description:

I worked under the direct supervision of the Planning Manager. I was responsible in progress reporting and claims, scheduling, evaluation of sub-contractors claims & billings, preparation of project submittals and all other related works.

I contributed a substantial part in the project by preparing and conducting Condition Survey of all existing structures around the Mass Rapid Transit Station. The report normally done by specialist (Building Surveyors) was required by Singapore Land Transport Authority, but the draft I prepared with accompanying video coverage was pre-submitted to the Client and was approved and implemented.

The project is a cut and cover 1.2km Mass Rapid Transit Station (North East Line) located near a busy World Trade Center building, 200 meters away from the seaport, with a width of 20 meters and a depth of 21 meters from the ground level. The construction works consist of

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rev_bautista88@yahoo.com

Mobile Phone No. ++974 66777568

soldier steel piling, sheet piling, mat grouting, vertical & horizontal steel studding, excavation, concrete & general civil works, mechanical and electrical works.

DATE:	POSITION:	COMPANY:
06/96 – 06/97	Quantity Surveyor	Precast Manufacturing Co. P.O. Box 22404, Jeddah 21495 K.S.A.

Job Description:

I worked under the direct supervision of the Engineering Manager. I was responsible in project study during tender stage, quantity estimate, pricing and bidding preparation.

DATE:	POSITION:	COMPANY:
2/95 – 5/96	Office Engineer	Interbeton Qatar Ltd. WLL P.O. Box 3810, Doha State of Qatar

Job Description:

I was requested by my previous Project Support Manager in Interbeton-Brunei to work as an Office Engineer in loading facility project, pump station, and electro chlorination for seawater Intake for Qatar Fertilizer Company.

My works involved work preparation, progress monitoring and reporting, scheduling and other related works. I established a progress monitoring system that was adapted and used by the Project Team throughout the project.

The project was completed on time.

DATE:	POSITION:	COMPANY:
4/94 – 2/95	Office Engineer	Industrial Technologists Inc. 2224 Pres. Osmena Highway Corner Gen. Bonifacio St., Bangkal, Makati City, Philippines

Job Description:

I worked under the direct supervision of Engineering Manager. I was responsible in project study, bidding preparations, quantity estimates and pricing, billings & other related works. I provided technical assistance to project sites.

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rev_bautista88@yahoo.com

Mobile Phone No. ++974 6677568

The company deals with general construction in the Philippines and a manpower supplier to overseas multi-national construction companies. The company is a qualified regular contractor of, to name a few but not limited to Shell and Caltex Philippines, Bataan Refining Co., the former Subic Naval Base, Kimberly-Clarke Philippines, and many others.

Overseas Clients are Interbeton Holland for their various projects in East Asia & Middle East, Ballast Nedam Groep NV and Alwasat Trading & Contracting (Middle East Projects).

Due to my outstanding performance in Brunei project I was requested to work by Interbeton in Qafco Fertilizer Co. in Qatar.

DATE:	POSITION:	COMPANY:
1/93 – 11/93	Office Engineer	Interbeton Brunei P.O. Box 1532, Kuala Belait Negara Brunei Darussalam

Job Description:

I worked as assistant to the Project Support Manager. I was responsible in all Civil Office works such as progress monitoring & reporting, quantity estimates, work preparations and all other related works.

I received commendation and salary increase after a period of four (4) months.

The project is a loading facility of natural gas for Brunei-Shell and was completed ahead of the Schedule.

DATE:	POSITION:	COMPANY:
3/91 – 10/92	Civil Supervisor	Ballast Nedam Groep NV P.O. Box 5898, Riyadh 11432 KSA

Job Description:

I worked as a head of three (3) small construction team with three (3) foremen responsible for Riyadh based projects including maintenance works.

As a head of the team, I was responsible for direct supervision, work preparations, material requisitions and other related works.

DATE:	POSITION:	COMPANY:
4/87 – 11/90	Quantity Surveyor	Alwasat Trading & Cont. Co. Ltd. P.O. Box 10801, Riyadh 11432, KSA

CURRICULUM VITAE

OF

REYNALDO L. BAUTISTA

Email Address: rev_bautista88@yahoo.com

Mobile Phone No. ++974 66777568

Job Description:

I worked under the direct supervision of Quantity Surveying Manager. I was responsible in progress monitoring and recording for our interim payment billing for our various projects such as; King Fahd Medical City, Ministry of Interior, Justice Palace, Prince Bandar Palace, Governor's Villa and many others.

Character & Work References

Engr. Clefford Agtang Commercial Manager	East Delta Saudi Co. Ltd. Al Jil Al Jadid, As Salamah Dist., Jeddah, KSA Tel. No. +966 6030000 Mob. No. + 966 598909204
Melvyn Joseph Birkinshaw PMCM Manager	Parsons Brinckerhoff Philippines Inc. 19 th & 22 nd Flr. OMM-CITRA Bldg., 39 San Miguel Avenue, Ortigas Center, Pasig City, Metro Manila Mob. No. + 63 9175973676
Bert Kool Contracts Manager	BAM International (Interbeton BV) The Netherlands Tel. No. +31 6 42064930

I hereby certify that all information stated above is true and correct to the best of my knowledge and abilities.



SIGNED: **REYNALDO LINAG BAUTISTA**