



NISSAM Nazeer K.N

CONTACT

+971 50 350 5718

nissamnazeer890@gmail.com

Dubai,UAE.

ACCOUNTANT

PERSONAL DETAILS

- DATE OF BIRTH : 02/05/1997
- MARITAL STATUS : SINGLE
- NATIONALITY : INDIAN
- RELIGION : MUSLIM
- PASSPORT : S2004881
- GENDER : MALE

CERTIFICATIONS

- **PROFESSIONAL DIPLOMA**
GOVT.POLYTECHNIC COLLEGE KERALA,
INDIA(Centre for continuning education
India) -2019
- **B.COM FINANCE AND TAXATION**
T.O ABUDLLA MEMORIAL MES COLLAGE,
KUNNUKARA, KERALA, India Mahatma
Gandhi university, kottayam) -2018
- **HIGHER SECONDARY**
ST. ANTONY'S HIGHER SECONDARY SCHOOL
KERALA, INDIA(State board of ducation
Kerala, India) -2015
- **SSLC**
ST. ANTONY'S HIGH SCHOOL MALA,
KERALA, INDIA -2013

SKILLS

- Team building
- Problem solving
- Knowledge of restaurant operations
and procedures
- Positive attitude

LANGUAGES

- English
- Malayalam
- Hindi

ABOUT ME

To apply my knowledge and skills to the best of my ability in the field of my work in a reputed organization and share the responsibilities for developing and enhancing the growth of the organization and I am Highly- motivated, deadline-committed, a goal-driven Assistant manager with over 2 years. Proven track record of excellence. Some of my core skills include Accounting, management and customercare. Effective knowledge in accounting software like Tally ERP 9, M.S office. A challenging and rewarding position where my experience and potential can fully utilize the achievements of organizational goals and turn offers me future prospectively

EXPERIENCE

CHICKING RESTAURANT

Oct 2021 - Jul 2024

- Asst. Restaurant Manager
- Handling the day to day accounting tasks with discipline and accuracy.
- Generating and analyzing accounting reports for the proper functioning of stock
- Service Support & Customer Satisfaction.
- Assist in the finalization of accounts and part in audit

AREA OF EXPERIENCES

- Meeting and attending customers
- Managing colleagues works loads and deadlines proficiency in stock.
- Organizational skills and ability to manage deadlines
- Highly level of numeracy.
- Effective Time Management.
- Effective knowledge in Microsoft Office (MS Excel)

REFERENCE

- **Midhun sudarsanan Channel foods pvt.ltd, Kerala, India**
Operations Manager
midhun@chickingindia.in
+91 7736067830

PERSONAL TRAIT

- Pleasing personality
- Good Communication skill
- Ability to work as a team
- Hard working
- Positive attitudes

CERTIFICATES

- Tally ERP 9 Certificate
- Diploma in industrial instrumentation & fire and safety

DECLARATION

- I hereby declare that the above given particulars are true to the best of my knowledge and bel

Nissam Nazeer K.N