

ROOMAN KHAN CHANNA



Contact

Address:

C-95, Gulshan-e-Hadeed Phase-1
Bin Qasim Malir Karachi.

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Email:

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1. Languages

English

Urdu

Sindhi

Computer Proficiency

- Advance Excel Spreadsheet Techniques.
- Word Processing
- Power point (Presentation)
- Typing with speed of "40" wpm

Objective

To effectively apply skills in a professionally motivating environment where career growth opportunities exist in a way that positively benefits the organization and as well as my career growth and development Experience

- **Organization:** YUNUS TEXTILE MILLS-II
- **Designation:** Production co-coordinator (Computer Operator
- **Tenure:** 2 Years
- **Job Description:** Employee Hiring Accounts Production Counter Filling and follow up Documents Documents Verification Data Entry
- **Organization:** J&M Clothing Company (Garments).
Designation: Quality Checker
- **Tenure:** 2 Years.
- **Job Description:** Quality Control Checking of defects
- **Pakland Property:** property Consultant Sales Marketing
- **Tenure:** 6 Years.

Education

- B.com 2012 Shah Abdul Latif University Khairpur
- Diploma of Professional English Language Spoken English & Computer Science.
- M.S Office

Certifications

- Six months Short Course
- Certification in English Language
- Diploma Computer Course
- HTV Driver:Awan Construction

Personal Data

- **Father's Name:** Ghulam Shabir Channa
- **Date Of Birth:** 14th February1986
- **CNIC:** 43203-4577910-1
- **Marital Status:** Single
- **Nationality:** Pakistani
- **Domicile:** Sindh