

NOUFAL NALAKATH

Nalakath Elanthara

Doha, Qatar

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POST APPLIED FOR : DRIVER/MESSENGER

WORK EXPERIENCE

- Worked as a Driver cum Messenger in Intend Trading Contracting, Doha Qatar since 20-09-2021 to 27-08-2024
- Worked as a Driver cum Purchaser in Thoughts Hospitality Doha Qatar since 13-10-2017 to 31-08-2021
- Worked as a Transport Supervisor in Bharath Transport, Thrissur, Kerala since 05-08-2015 to 28-09-2016
- Worked as a Driver in EGIS international, Doha, Since 26-05-2014 to 17-07-2015
- Worked as a Bus Driver in MBM Transport Company, Doha-Qatar (Under Qatar Gas) since 15.03.2011 to 16-05-2014

DUTIES AND RESPONSIBILITIES

- Safely and efficiently transporting staff and office equipment to and from various destinations.
- Planning optimal routes to ensure timely deliveries and pickups while minimizing travel time and expenses.
- Collecting and delivering important Documents, packages, and correspondence as per Office requirements.
- Maintaining accurate records of trips, fuel consumption, and vehicle maintenance to facilitate efficient reporting.
- communicating with the office to provide updates on deliveries, schedule changes, and any other relevant information.

PROFESSIONAL SKILLS

Safe Driving

Time Management

Problem-Solving

Microsoft Office

Data Entry

PERSONAL DETAILS

Date of Birth : 07.02.1982
Religion : Islam
Marital Status : Married
Nationality : Indian
Languages Known : English and Hindi
Educational Qualification : High School diploma

PASSPORT DETAILS

Passport No. : N2181101
Date of Issue : 24-08-2015
Date of Expiry : 23-08-2025
Place of Issue : Cochin

DECLARATION

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Noufal Nalakath

Place: Doha